

GOVERNING BOARD MEETING MINUTES – 04/26/10

The regular meeting of the Dr. John Warner Hospital Board of Directors was held on Monday, April 26, 2010 at 6:00 p.m. in the Administrative Conference Room.

Present: Julie North, Cindy Saylor, Bryan Puckett, Betty Ann Nelson, Jered Hooker, Harold Weinberg and Randy Workman

Absent: None

Others Present: Rebecca Harley, Sally Waite, Sandy Rice, Donna Wisner, Steve Myers, Janeen Burkholder, Belinda Rittenhouse, Melonie Tilley, Mayor Wollet, Lauren Wiseman, Larry Schleicher, John Veirs, and Carolyn Peters

A. **CALL TO ORDER:** Julie North called the meeting to order at 6:00 pm.

B. **ROLL CALL:** Roll Call was taken.

C. **APPROVAL OF MEETING MINUTES:** The minutes of the March 22, 2010 regular meeting were distributed prior to the meeting. Bryan Puckett noted in section D, part 5 it should read “...*Nothing to report*” instead of “*Noting to report*”. **A motion was made by Bryan Puckett to approve the minutes as amended. The motion was seconded by Randy Workman, a roll call vote was taken, all in favor, motion carried.**

The minutes of the April 21, 2010 special meeting were distributed prior to the meeting. **A motion was made by Randy Workman to approve the minutes as presented. The motion was seconded by Harold Weinberg, a roll call vote was taken, six in favor, one abstained, motion carried.**

D. **COMMITTEE REPORTS:**

1. **Finance Committee**

- a. **March Financial Statements** – Donna reviewed the financial report. For the month, revenues over expenses were \$35,631. Year to date revenues under expenses were \$661,850.
- b. **Healthland Computerized Order Entry** – Lauren reviewed Healthland’s definition of Order Entry and what it will take for the hospital to be ready for meaningful use guidelines by 2011 in order to qualify for Medicare and Medicaid incentives. She reviewed the benefits, which include reduced duplication of orders, faster order processing and improved medication safety. The first steps are in the capital budget for FY2011 however there will be additional costs for future steps in other fiscal years. The next step is to get the addendum to the Healthland contract ready for the attorney’s review and approval, then to bring it to the board for approval.

2. Personnel Committee – Betty Ann noted the personnel committee met on the 20th of April. Belinda mentioned she has learned since the committee met that section D of the provided minutes no longer applies to use since we are a government owned facility.
3. Buildings and Ground Committee – Harold reported the committee met and has the Aramark contract ready for approval. Also discussed at this meeting was the sprinkler update.
4. Foundation Committee – Nothing to Report.
5. Medical Staff Committee
 - a. Credentialing – Sally Waite noted that the following appointments were reviewed and approved by the credentialing committee and the medical staff:

Initial Appointment – Consulting

David Chan, MD
 Stephen Bash, MD
 Matthew Bramlet, MD

Reappointment - Courtesy

Manuel Duron, MD
 J. Steven Arnold, MD

Reappointment – Consulting

Patrick Murphy, MD
 Keith Kattner, DO
 David Alexander, MD
 George Magre, MD
 Robert Knudson, MD
 Robert Haag, MD
 Andrew Sherrick, MD
 Tamara Boore, MD

Darrel Anderson, MD
 Mary Ludolph, MD
 Kenneth Kraudel, MD
 Kevin Coakley, MD
 William Moore, MD
 David Ayoub, MD
 Daniel Shekleton, MD

A motion was made by Randy Workman to approve the appointments as presented. The motion was seconded by Cindy Saylor, a roll call vote was taken, all in favor, motion carried.

E. OLD BUSINESS:

1. Physician Employment Contracts – Deferred to closed session.
2. Aramark Contract – Belinda presented the final contracts for provision of linens and the Microfiber cleaning system from Aramark. Both contracts are for 12 months and do not include the mutual hold harmless clause as Aramark was unwilling to agree to it. Belinda reported that the piece rate contract, instead of the per pound rate, will save approximately \$12,000 per year. **A motion was made by Bryan Puckett to approve both contracts with Aramark. The motion was seconded by Betty Ann Nelson, a roll call vote was taken, all in favor, motion carried.**
3. Revised FY 2011 Budget – Steve Myers has reviewed the PharmaSource contract and informed the board that if they do not wish to keep the contract for the remainder of the term they can revise the FY 2011 budget to not appropriate funds for the contract. This would then cancel the contract as of the current fiscal year. Sally Waite and Nathan Smith, the pharmacy manager, have discussed the benefits and decided the contract

with PharmaSource is no longer necessary. Nathan will make other arrangements for the temporary staff he will continue to use. **A motion was made by Julie North to approve the revised FY 2011 budget which does not include funds appropriated for pharmacy management. The motion was seconded by Cindy Saylor, a roll call vote was taken, all in favor, motion carried.**

F. NEW BUSINESS:

1. Board/Medical Staff Liaison – Julie North would like to have a line of communication between the board and the medical staff. She would like a liaison that is able to attend the medical staff meetings which are held the second Tuesday of every month at 12:00pm. The majority of the board agreed this is a good idea however further discussion on who might fill this role is postponed until next month's meeting.
2. IHA Annual Meeting/Board Attendance – Julie addressed the flyer in the packets about the annual IHA meeting in June. Wednesday, June 23 is geared for board members. There are grant funds available for two board members to attend. Members that are interested in attend were instructed to let Rebecca know as soon as possible.

G. PRESIDENT'S REPORT: Julie thanked everyone for their hard work.

H. ADMINISTRATOR'S REPORT: Sally reported the sleep studies are going well; studies are booked through May and one in June so far.

K. ADJOURNMENT:

Randy Workman made a motion to recess this meeting to reconvene on Monday, April 26, 2010 at 7:35pm. Bryan Puckett seconded the motion, a roll call vote was taken, all in favor, motion carried.

Cindy Saylor, Secretary