

GOVERNING BOARD MEETING MINUTES – 07/26/10

The annual meeting of the Dr. John Warner Hospital Board of Directors was held on Monday, July 26, 2010 at 6:00 p.m. in the Administrative Conference Room.

Present: Julie North, Cindy Saylor, Betty Ann Nelson, Jered Hooker, Harold Weinberg and Randy Workman

Absent: Deb Tilley

Others Present: Rebecca Harley, Earl Sheehy, Heidi Cook, Donna Wisner, Belinda Rittenhouse, Sandy Rice, Kathy Isaac, Mayor Wollet, Steve Myers, Lauren Wiseman, Doug Smith, Rob Hennenfent, Janeen Burkholder, Dave Holt, and Carolyn Peters

- A. **CALL TO ORDER:** Julie North called the meeting to order at 6:00 pm.
- B. **ROLL CALL:** Roll Call was taken.
- C. **APPROVAL OF MEETING MINUTES:** The minutes of the June 28, 2010 regular meeting were distributed prior to the meeting. **A motion was made by Randy Workman to approve the minutes as presented. The motion was seconded by Cindy Saylor, a roll call vote was taken, all in favor, motion carried.**
- D. **COMMITTEE REPORTS:**
1. **Finance Committee**
 - a. **June Financial Statements** – Donna reviewed the financial report. For the month, revenues over expenses were \$59,918.95. Year to date, revenues over expenses are \$179,278.18. Donna reported the Healthland purchase approved at last month's meeting will actually be \$7,500 less than expected due to one component of the Electromek agreement that is no longer needed. Donna then reminded everyone that KEB would be present at the August meeting to present the audit report. **Jered Hooker made a motion to approve all reports in Packet 2. Harold Weinberg seconded the motion, a roll call vote was taken, all in favor, motion carried.**
 - b. **Med-Tech Ambulance** – Heidi requested the board approve the purchase of a new Med-Tech ambulance from Foster Coach Sales for \$134,843. Heidi, and ambulance manager Joe, received three quotes and have chosen Foster's as their first choice due to being an Illinois entity and their multi-state reputation as an ambulance dealer. Discussion followed about where service will be done and how a new ambulance will be lettered. Jered requested all warranty service be done locally if the local dealers have the personnel and equipment necessary and for the lettering to only say Dr. John Warner Hospital Ambulance, without saying Clinton Ambulance Service. After Earl agreed to both requests, **Jered Hooker made a motion to approve the purchase of the Med-Tech ambulance from Foster Coach Sales. Julie North seconded the motion, a roll call vote was taken, all in favor, motion carried.**

- c. Panasonic Toughbook Request – Lauren requested the purchase of twelve Panasonic Toughbooks with Health Resources Services Administration (HRSA) grant funds for use by the nurses and physicians in the Rural Health Center. She received three quotes; the lowest cost, \$24,897.60 came from Insight and included a three-year warranty and back-up batteries for all twelve units. **A motion was made by Jered Hooker to approve the purchase as presented. The motion was seconded by Harold Weinberg, a roll call vote was taken, all in favor, motion carried.**
- 2. Personnel Committee – Belinda explained the situation with the Employee Assistance Program and that she is still collecting quotes from vendors to present at next months board meeting.
- 3. Buildings and Ground Committee – Earl and Doug explained tentative plans for renovating the maintenance shed to accommodate the IT department, other office spaces, and the physical therapy department. There will be a special Buildings & Grounds meeting next month in hopes to have this renovation on the August board agenda.
- 4. Foundation Committee – Belinda reported that plans for this year's Gala are progressing. Ticket prices this year will be \$50, down from \$75 previous years. Belinda also reported Terry Ijams has resigned, which leave three vacancies on the Foundation Board.
- 5. Medical Staff Committee
 - a. Credentialing – Kathy Isaac noted that the following appointments were reviewed and approved by the credentialing committee and the medical staff:

Initial Appointment – Courtesy
Dwain Rogers, MD

Initial Appointment – Allied Health
Stephanie Skaar, CRNA

A motion was made by Cindy Saylor to approve the appointments as presented. The motion was seconded by Julie North, a roll call vote was taken, all in favor, motion carried.

E. OLD BUSINESS: None

F. NEW BUSINESS:

- 1. Election of Officers – Julie North opened the floor for nominations for President. **Randy Workman nominated Julie North for the office of president. Betty Ann Nelson made a motion to close the nominations for President. Motion seconded by Randy Workman, roll call vote taken, all in favor, motion carried. Julie North was elected to the Office of President.**

Julie North opened the floor for nominations for Vice President. **Randy Workman nominated Betty Ann Nelson for the office of Vice President. Randy Workman made a motion to close the nominations for Vice President. Motion seconded by Cindy Saylor, roll call vote taken, all in favor, motion carried. Betty Ann Nelson was elected to the Office of Vice President.**

Julie North opened the floor for nominations for Secretary. **Randy Workman nominated Cindy Saylor for the office of Secretary. Betty Ann Nelson made a motion to close the nominations for Secretary. Motion seconded by Jered Hooker, roll call vote taken, all in favor, motion carried. Cindy Saylor was elected to the Office of Secretary.**

- G. PRESIDENTS REPORT:** Julie shared that she received a letter from a patient that expressed gratitude for the compassionate care received from Judy Minton and Dr. Brit Williams.
- H. ADMINISTRATORS REPORT:** In addition to the report included, Earl updated the board that he has not heard back from CEMG and that both Dr. Williams and Dr. Scerba, whom were selected as Medical Staff representatives to the board were unavailable to attend tonight's meeting.
- I. MISCELLANEOUS:** None
- J. CLOSED SESSION:**
A motion was made by Cindy Saylor to go into closed session for approval of executive session minutes and employment of an employee. The motion was seconded by Julie North, a roll call vote was taken, all in favor, motion carried.

A motion was made by Randy Workman to return to open session. The motion was seconded by Cindy Saylor, a roll call vote was taken, all in favor, motion carried.

- I. MISCELLANEOUS:** Mayor Ed Wollet noted that Harold Weinberg has chosen not to continue his position on the board and thanked Harold for his years of commitment to the hospital board. A new board member, Deb Tilley has been named but was unavailable to attend tonight's meeting.
- K. ADJOURNMENT:**
Randy Workman made a motion to adjourn the meeting. Cindy Saylor seconded the motion, a roll call vote was taken, all in favor, motion carried.

Cindy Saylor, Secretary